



## Inspector Code of Conduct

Inspectors are contracted by the Healthcare Laundry Accreditation Council (HLAC) to conduct laundry facility inspections on the Council's behalf.

Inspectors shall follow the HLAC Code of Conduct thereby ensuring consistency of the inspection process and the highest standards of business ethics, compliance, and professionalism.

1. Each HLAC Inspector shall demonstrate **Expertise** by possessing thorough knowledge of standard laundry facility operations, and applicable federal guidelines relating to healthcare textile processing.
2. Each HLAC Inspector shall exercise **Integrity** by accurately and honestly representing the HLAC and the body of standards it represents.
3. Each HLAC Inspector shall exercise **Confidentiality** by protecting the specific and confidential information about each facility he or she inspects. No details about the facility's operations will be revealed to outside sources or to other laundries seeking inspection and accreditation.
4. Each HLAC Inspector shall avoid **Conflict of Interest** by refraining from conducting inspections at laundries with which he or she competes or have a previous relationship that could influence the outcome of the inspection.
5. Each HLAC Inspector shall maintain **Business Relationships** and conduct business transactions during inspections that are free from offers or solicitations of gifts or favors.
6. Each HLAC Inspector shall exercise **Business Ethics** by refraining from using his or her position as an HLAC Inspector to obtain financial or personal gain outside of the compensation accorded to him or her through HLAC.
7. Each HLAC Inspector shall **Protect the Assets** of the HLAC by using his or her time and all other resources associated with an HLAC inspection prudently and effectively.
8. Each HLAC Inspector shall maintain an **Open and Cooperative** relationship with all other HLAC Inspectors and in the spirit of this cooperation, work together to continuously improve the inspection process and all elements associated with it.
9. Each HLAC Inspector shall preserve the **Integrity** of the HLAC inspection process by conducting inspections exclusively at laundries with which he or she does not compete or have a previous relationship that would influence the outcome of the inspection.

I agree to uphold this Code of Conduct.

Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_